Creative Data Technologies, Inc. 2474 Pale Tiger Ct., Tallahassee, FL 32309 Phone: (850) 264-9065 http://www.creativedatatech.com

USER AGREEMENT FOR OAS CAHPS SERVICE

| Please provide the followin | g information to obtain | account(s) for the OAS CAHPS Service: |
|-----------------------------|-------------------------|---------------------------------------|
| Facility Name | | |
| Facility NPI | | |
| Physical Address | | |
| City, State, Zip+4 | | |
| Mailing Address | | |
| City, State, Zip+4 | | |
| Facility Administrator's Na | me First | Last |
| Facility Administrator's Ph | one () | Email Address |
| User Name First | Last | Phone () |
| User Email Address | | |
| User Name First | | Phone () |
| User Email Address | | |
| User Name First | | Phone () |
| User Email Address | | |
| User Name First | Last | Phone () |
| User Email Address | | |
| User Name First | Last | Phone () |
| User Email Address | | |

- 1. Facility Administrator must review & return a signed HIPAA Business Associate Agreement (if not already provided).
- 2. Facility Administrator acknowledges receipt of OAS CAHPS Service User's Manual, including instructions on proper usage of system. The User's Manual can be downloaded from here: <u>https://www.creativedatatech.com/downloads.htm</u>
- 3. Facility Administrator accepts full responsibility for performing regular backups of survey spreadsheets generated, and will hold Creative Data Technologies, Inc. harmless for any loss or corruption of survey data, or periods of unavailability of DataVault system for whatever reason. Creative Data Technologies will perform due diligence to keep the system up and running 24/7, and recover as soon as possible from any unforeseen system failures.
- 4. Facility Administrator is aware and agrees that a separate customer account must be acquired for each separately registered Facility. Upon installation, the OAS CAHPS Desktop Program registers the IP Address of the Facility in our system and is limited to being used at that same facility. If something changes with the network or the facility is relocated, you will need to contact Creative Data Technologies to have your IP Address updated our system.
- 5. Facility Administrator accepts that the OAS CAHPS Services comes with initial free programming (if needed) to get the survey data importing properly from their EMR/EHR system. After that, if any errors arise that are deemed to be caused by an upgrade in their EMR/EHR or caused by anything external to the OAS CAHPS Desktop Program, the work to resolve these issues are billable hours at an hourly rate of \$95/hour.

| Signed Facility Administrator / Owner | Date | |
|---|------|-----------------|
| Printed Name | _ | |
| Authorized Representative of | | (facility name) |
| | | |
| Signed Creative Data Technologies Rep. | Date | |
| creative Data reemiologies kep. | Dute | |

Printed Name_____

Notice: Please email the signed agreement to <u>smckennasr@gmail.com</u>. We will sign and email you back an executed copy of the document(s).